

**MINUTES OF THE
PENNINE LANCS BUILDING CONTROL COMMITTEE
20TH JANUARY 2022
Meeting held at BLACKBURN**

@ Time Not Specified

NAME	TITLE	COUNCIL
Paul Gatrell	Head of Housing & Development Control	Burnley Borough Council
Councillor John Harbour	Executive Member for Housing	

Item No.	Issue
1	Welcome and Apologies
REASON FOR DECISION	
DECISION	
2	Minutes
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DECISION	
3	Additional Items of Business
REASON FOR DECISION	
DECISION	
4	Declarations of Interest
REASON FOR DECISION	
DECISION	
5	Exclusion of the Public
REASON FOR DECISION	

DECISION	
6	Public Question Time
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DECISION	
7	Questions by Non Executive Members
REASON FOR DECISION	
DECISION	
8	Budget and Income Monitoring 21/22
REASON FOR DECISION	
DECISION	
9	Performance Monitoring 2021/22
REASON FOR DECISION	
DECISION	
10	Budget 21/22 to 22/23
REASON FOR DECISION	
DECISION	
11	Appointment of Secretary
REASON FOR DECISION	
DECISION	
12	Future options PLBC
REASON FOR DECISION	
DECISION	
13	Date of Next Meeting and Future 22/23
REASON FOR DECISION	
DECISION	

Pennine Lancs Building Control service is managed and controlled by Blackburn with Darwen and Burnley Borough Councils



Blackburn Office: Suite 1, numberone@thebeehive, Lions Drive, Shadsworth Business Park, Blackburn, BB1 2QS
 Tel: (01254) 844160 Fax: (01254) 844170 email: bc@penninelancsplace.org www.penninelancsplace.org/buildingcontrol
Burnley Office: Planning & Environment, PO Box 29, Parker Lane Offices, Burnley, BB11 2DT Tel: (01282) 477207
 Fax: (01282) 477272 email: buildingcontrol@burnley.gov.uk www.penninelancsplace.org/buildingcontrol



Minutes of the Meeting on 200122**MINUTES OF THE PENNINE LANCASHIRE BUILDING CONTROL JOINT COMMITTEE**

THURSDAY 20TH JANUARY 2022

WALKER ROOM, AT ONE CATHEDRAL SQUARE, BLACKBURN

PRESENT: Members: Councillor Phil Riley, Blackburn with Darwen Borough Council (Chair), Councillor John Harbour, Burnley Borough Council.

Support Officers: Martin Kelly, Helen Holland and Phil Llewellyn (Blackburn with Darwen Borough Council) Paul Gatrell (Burnley Borough Council).

ITEM**DECISION**

1. **Welcome and Apologies**
The Chair welcomed all attendees to the meeting.
2. **Minutes of the last meeting held on 21st January 2020**
The Minutes of the last meeting were agreed as a correct record.

Approved

3. **Declarations of Interest** No Declarations of Interest were received.
4. **Exclusion of the Public** There were no members of the public in attendance.

5 **Public Question Time** No questions had been received from members of the public.

6. **Questions by Non-Executive Members** No questions had been received from Non-Executive Members.

7 **Budget and Income Monitoring** Purpose: To provide the Joint Committee with Pennine Lancs Building Control 2021/22 Fee Income monitoring information for the latest financial period.
Reason for Decision: To ensure the Joint Committee is kept fully informed of Pennine Lancashire Building Control's budget position, income targets and performance.

Decision: That the Joint Committee notes the Pennine Lancs Building Control Fee Income monitoring information.

Noted

8 Performance Monitoring Purpose: To provide the Joint Committee with the latest monitoring information, for the period October to December 2021.

Reason for Decision: To ensure the Joint Committee is kept fully informed of Pennine Lancashire Building Control's operational performance against the targets set out in the business plan and the policy and procedures manual.

Decision: That the Joint Committee notes the performance monitoring data provided.

Noted

9 Budget 2021/22 to 2022/23 Purpose: i) To provide the Joint Committee with Pennine Lancs BC Revised 2021/22 Budget and advise both BwD and Burnley of their partnership contributions.

ii) To provide the Joint Committee with the Pennine Lancs BC Original 2021/22 Budget and advise both BwD and Burnley of their partnership contributions.

iii) To provide the Joint Committee with the Pennine Lancs BC Draft 2022/23 Budget and advise both BwD and Burnley of their estimated partnership contributions.

Reason for Decision: To ensure the Joint Committee is kept fully informed of Pennine Lancashire Building Control budget position for 2021/22 to 2022/23 and details of partnership contributions; in accordance with Schedule 2 (Financial arrangements) of the PLBC SLA and in order that each party may be notified of their estimated annual contribution for inclusion in their own budget setting process for the following financial years.

Decision: i) That the Joint Committee notes the PLBC Revised 2021/22 Budget outlined in Appendix G and forecast partnership contributions of £176,811 and £97,315 for BwD and Burnley respectively.

ii) That the Joint Committee notes the PLBC Original 2021/22 Budget outlined in Appendix G and forecast partnership contributions of £170,163 and £93,655 for BwD and Burnley respectively.

iii) That the Joint Committee notes the PLBC Draft 2022/23 Budget outlined in Appendix G and forecast partnership contributions of £203,814 and £112,176 for BwD and Burnley respectively.

Noted

Noted

Noted

10 Appointment of Secretary Decision: Blackburn with Darwen Borough Council to provide the Secretary for 2021/22 and into the new Municipal Year if required.

Agreed

11 Future Options for Pennine Lancashire Building Control Service Purpose: To consider options for future delivery of the service via Blackburn with Darwen Council and Burnley Council working separately, but assisting each other where necessary.

Reason for Decision: To allow for the Blackburn with Darwen and Burnley Building Control sub-teams to be better integrated within their wider respective departments at each authority. This will enable more effective local decisions to be taken regarding new back-office systems, procedures and resourcing whilst continuing

to collaborate and support each other when necessary.
Decision: That the Joint Committee agrees to progress joint withdrawal from the agreement, with details of exit arrangements to be agreed by each authority.

Agreed

12 Date of Next Meeting and Future Meetings in 2022/23 To be convened if required